

DNA FARMERS MARKET

OUTSIDE EVENT PERMIT INFORMATION

THE STAKEHOLDERS

FARMERS MARKET VENDORS

★ LOCAL BUSINESSES ★

DOWNTOWN NEIGHBORHOOD ASSOCIATION

THE DETAILS

- Only those businesses included in the DNA Farmers Market footprint may apply.
- Businesses must have a current state and city liquor license in order to apply.
- Permits expire at the end of the calendar year and must be reapplied for annually.
- Participating businesses must issue customers the DNA wristbands.
- Tables and chairs may be set out directly in front of your business, but can't block sidewalk traffic.
- The permit only applies to outdoor sales and seating during the farmers market days and hours.

THE PROCESS

STEP ONE

Obtain your certificate of DRAM shop insurance for the farmer's market.



STEP TWO

Complete the application found online or in the City Clerk's office at City Hall.



STEP THREE

Submit your paperwork and fee of \$25 to the City Clerk.

STEP FOUR

Once approved, complete the required agreement and submit it to the City Clerk.

STEP FIVE

Obtain your permit through the City Clerk in 7-10 business days and display it at your property.

STEP SIX

Contact the DNA to get the required wristbands for use during the farmer's market.



Contact the City of Elgin for questions by dialing 311.
Contact the Downtown Neighborhood Association at 847-488-1456.



DOWNTOWN ELGIN FARMERS MARKET
ON GROVE AVENUE: 3 - 7PM