

Elgin Art Showcase

164 Division St., Elgin, IL 60120

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Fees and Charges:

Weekday hourly rate:

9:00am-6:00pm \$20.00 (non-Elgin Resident: \$25.00)

6:00pm-12:00am \$25.00 (non-Elgin Resident: \$30.00)

Weekend Rates:

- 1 day rental- 8:00am-10:00pm \$250.00 (note that this does not include performances or use of tech equipment)

Weekend Performance rates:

- One Night Performance rental (Friday, Saturday, or Sunday) \$300.00- Elgin Resident / \$350.00-Non-Elgin Resident. This rate includes one night of rehearsal/tech in the space during the week prior to the event.
- Weekend Performance Rental (Friday, Saturday, and Sunday) \$650.00-Elgin Resident / \$700-Non-Elgin Resident Weekend Performance rates include tech week one week prior to performance (Monday-Thursday), use of the tech storage room, use of the dressing rooms, use of the green room, use of the ballroom, and use of all technical equipment:

Season Rates:

Groups interested in hosting their season at EAS should consider this option. A season consists of 3 or more productions in one year.

- 3 production season includes:
 - One weekend of performances for each show
 - The week of the show for tech
 - One week of rehearsal in the space prior to tech week*
 - Use of all technical equipment (after training)
 - Inclusion on EAS promotional materials and social media
 - Total fee: \$2,000.00

- *The week of rehearsal in the space may be exchanged for an additional weekend of performances, for a total of two weekends of performances.
- Additional performance (full weekend) cost: \$300.00
- Additional production cost: \$500.00
- Additional rehearsal rate cost: \$15.00 per hour

ADDITIONAL FEE INFORMATION:

Guard Duty:

There is no longer a regular guard on duty at the building. The building is only open from 8am to 6pm Monday through Saturday. Outside of those times, the front door locked, and the swipe card is used to get into the building. You may use a volunteer that you secure. If you need assistance in this, we can suggest a door guard for you. If the front door is found to be left unlocked without a guard, the rental will forfeit the full security deposit and may not be able to rent the Elgin Art Showcase in the future.

Alcohol Service:

If you choose to serve alcohol, you must complete the EAS Liquor License Application. There is no fee for the application. The application must be completed and turned in no less than 30 days before the event is to take place. EAS requires all alcohol to be served by BASSETT certified bartenders.

Technical Staff:

If you will be using the technical equipment, you must complete the Technical Training before the event is to take place. If you are not able to complete the training, it is required that you provide a trained technical staff person to run the equipment.

Cleaning or Re-stocking:

Cleaning or restocking of technical equipment following your rental will result in full forfeiture of the security deposit.