

## **Boards & Commissions – Meeting Schedules**

<b>Board of Examiners of Stationary Engineers</b>	<b>1<sup>st</sup> Tuesday of each month – 7:00 p.m.</b>
<b>Board of Fire and Police Commissioners</b>	<b>3<sup>rd</sup> Thursday of each month – 5:00 p.m.</b>
<b>Board of Health</b>	<b>2<sup>nd</sup> Monday of each quarter – 7:30 p.m.</b>
<b>Building Commission</b> <b>Electrical Committee</b> <b>HVAC Committee</b> <b>Plumbing Committee</b>	<b>Meetings on call</b>
<b>Cultural Arts Commission</b>	<b>2<sup>nd</sup> Monday of each month – 6:00 p.m.</b>
<b>Emergency Telephone System (E-911 Board)</b>	<b>3<sup>rd</sup> Thursday of each month – 3:30 p.m.</b> <b>Law Enforcement Facility</b> <b>151 Douglas Avenue</b>
<b>Firefighter’s Pension Fund</b>	<b>Last Tuesday of the month- 10:30 a.m.</b>
<b>Heritage Commission</b> <b>Heritage Design Review Subcommittee</b>	<b>1<sup>st</sup> Tuesday of each month – 7:00 p.m.</b> <b>2<sup>nd</sup> &amp; 4<sup>th</sup> Monday of each month – 6:00 p.m.</b>
<b>Human Relations Commission</b>	<b>1<sup>st</sup> Tuesday of each month – 6:30 p.m.</b>
<b>Liquor Commission</b>	<b>2<sup>nd</sup> Wednesday of each month – 4:30 p.m.</b>
<b>Parks and Recreation Board</b>	<b>Last Tuesday of every other month – 6:00 p.m.</b> <b>100 Symphony Way, Admin. Conference Room</b>
<b>Planning and Zoning Commission</b>	<b>1<sup>st</sup> Monday of each month – 7:00 p.m.</b>
<b>Police Pension Fund</b>	<b>Quarterly – 12:30 p.m.</b> <b>Law Enforcement Facility</b> <b>151 Douglas Avenue</b>
<b>Property Maintenance Board of Appeals</b>	<b>1<sup>st</sup> Tuesday of each month – 5:00 p.m.</b>
<b>Retiree Health Insurance Trust</b>	<b>Quarterly – 9:00 a.m.</b>
<b>Sustainability Commission</b>	<b>2<sup>nd</sup> Tuesday of each month – 6:00 p.m.</b> <b>100 Symphony Way, Conference Room</b>

The boards and commissions, comprised of concerned citizens, provide input to the City Council in a variety of areas of interest to Elgin residents. All meetings are held at Elgin City Hall, 150 Dexter Court, unless otherwise specified. Meetings are open to the public. Confirm times by calling 847-931-5615 or 311.

Revised: December 21, 2020

RESOLUTION  
 SETTING FORTH THE SCHEDULE OF CITY COUNCIL MEETINGS FOR 2021

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, ILLINOIS,  
 that the schedule of city council meetings for 2021 shall be as follows:

ELGIN CITY COUNCIL MEETINGS FOR 2021

Committee of the Whole	January 13, 2021	6:00 PM
City Council	January 13, 2021	7:00 PM
Committee of the Whole	January 27, 2021	6:00 PM
City Council	January 27, 2021	7:00 PM
Committee of the Whole	February 10, 2021	6:00 PM
City Council	February 10, 2021	7:00 PM
Committee of the Whole	February 24, 2021	6:00 PM
City Council	February 24, 2021	7:00 PM
Committee of the Whole	March 10, 2021	6:00 PM
City Council	March 10, 2021	7:00 PM
Committee of the Whole	March 24, 2021	6:00 PM
City Council	March 24, 2021	7:00 PM
Committee of the Whole	April 14, 2021	6:00 PM
City Council	April 14, 2021	7:00 PM
Committee of the Whole	April 28, 2021	6:00 PM
City Council	April 28, 2021	7:00 PM
Committee of the Whole	May 12, 2021	6:00 PM
City Council	May 12, 2021	7:00 PM
Committee of the Whole	May 26, 2021	6:00 PM
City Council	May 26, 2021	7:00 PM
Committee of the Whole	June 9, 2021	6:00 PM
City Council	June 9, 2021	7:00 PM
Committee of the Whole	June 23, 2021	6:00 PM
City Council	June 23, 2021	7:00 PM
Committee of the Whole	July 14, 2021	6:00 PM
City Council	July 14, 2021	7:00 PM
Committee of the Whole	July 28, 2021	6:00 PM
City Council	July 28, 2021	7:00 PM
Committee of the Whole	August 11, 2021	6:00 PM

City Council	August 11, 2021	7:00 PM
Committee of the Whole	August 25, 2021	6:00 PM
City Council	August 25, 2021	7:00 PM
Committee of the Whole	September 8, 2021	6:00 PM
City Council	September 8, 2021	7:00 PM
Committee of the Whole	September 22, 2021	6:00 PM
City Council	September 22, 2021	7:00 PM
Committee of the Whole	October 13, 2021	6:00 PM
City Council	October 13, 2021	7:00 PM
Committee of the Whole	October 27, 2021	6:00 PM
City Council	October 27, 2021	7:00 PM
Committee of the Whole	November 3, 2021	6:00 PM
City Council	November 3, 2021	7:00 PM
Special Committee of the Whole	November 10, 2021	5:00 PM
Committee of the Whole	November 17, 2021	5:00 PM
City Council	November 17, 2021	7:00 PM
Committee of the Whole	December 1, 2021	5:00 PM
City Council	December 1, 2021	7:00 PM
Committee of the Whole	December 15, 2021	6:00 PM
City Council	December 15, 2021	7:00 PM

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, ILLINOIS, that the foregoing city council meetings shall be held in the city council chambers in City Hall at 150 Dexter Court, Elgin, Illinois 60120.

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David J. Kaptain, Mayor

Presented: November 18, 2020

Adopted:

Vote: Yeas      Nays

Recorded:

Attest:

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Kimberly A. Dewis, City Clerk

**2021 MEETING SCHEDULE**  
**FIRE & POLICE BOARD**

January 21, 2021

February 18, 2021

March 18, 2021

April 15, 2021

May 20, 2021

June 17, 2021

July 15, 2021

August 19, 2021

September 16, 2021

October 21, 2021

November 18, 2021

December 16, 2021

The Fire & Police Board holds its regular meetings on the third Thursday of each month at 5:00 p.m. at the Second Floor Conference Room on the South Wing of City Hall.

Contact Person: Tim Bennett  
Human Resource Specialist  
(847) 931-6049

**Board of Health**  
**2021 Meeting Schedule**

Meetings are held on the 2<sup>nd</sup> Monday of each third month at 7:30 p.m.

Community Development Conference Room

Elgin City Hall

January 25, 2021

April 12, 2021

July 12, 2021

October 11, 2021

Contact Person: Brad Bohner, Sanitarian

[Bohner\\_b@cityofelgin.org](mailto:Bohner_b@cityofelgin.org)

(847)-931-5934

**Cultural Arts Commission  
2021 Meeting Schedule**

January 11, 2021

February 8, 2021

March 8, 2021

April 12, 2021

May 10, 2021

June 14, 2021

July 12, 2021

August 9, 2021

September 13, 2021

October 11, 2021

November 8, 2021

December 13, 2021



## MEMORANDUM

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DATE: December 17, 2021  
TO: Kim Dewis, City Clerk  
FROM: Lacey Roberts  
SUBJECT: 2021 ETSB Meeting Dates

2121 EMERGENCY TELEPHONE SYSTEM BOARD (ETSB) meeting dates:

01-21-21  
02-18-21  
03-18-21  
04-15-21  
05-20-21  
06-17-21  
07-15-21  
08-19-21  
09-16-21  
10-21-21  
11-18-21  
12-16-21

All meetings are held at 3:30 pm in the 3<sup>rd</sup> Floor Conference Room at the Elgin Police Department.

I am the contact person and can be reached at (847) 289-2685.

**Elgin Fire Pension Board**

2021 Meeting schedule (unless otherwise posted)

10:30am, City Hall Conference Room A

January 20, 2021

April 21, 2021

July 21, 2021

October 20, 2021



**Foreign Fire Insurance Fund Committee**

**2021 Meeting schedule**

**January 18<sup>th</sup>**

**April 19<sup>th</sup>**

**July 19<sup>th</sup>**

**October 18<sup>th</sup>**

**Time and location of each meeting will be determined and posted one week prior to the meeting to accommodate on duty personnel.**

## 2021 MEETING SCHEDULE

### Elgin Heritage Commission & Design Review Subcommittee

The Elgin Heritage Commission holds its Regular Meetings on the 1st Tuesday of each month at 7:00 p.m., City Council Chambers, second floor, North Tower of the Elgin Municipal Building.

The Design Review Subcommittee are held on the 2nd and 4th Tuesday's of every month at 6:00 p.m., City Council Chambers, second floor, North Tower of the Elgin Municipal Building.

<u>First Tuesday</u> <b>Heritage Commission</b> <b>Regular Meeting</b> 7:00 p.m.	<u>Second Tuesday</u> <b>Design Review</b> <b>Subcommittee</b> 6:00 p.m.	<u>Fourth Tuesday</u> <b>Design Review</b> <b>Subcommittee</b> 6:00 p.m.
January 5	January 12	No Meeting**
February 2	February 9	No Meeting **
March 2	March 9	March 23
April 6	April 13	April 27
No meeting *	May 11	May 25
June 1	June 8	June 22
July 6	July 13	July 27
August 3	August 10	August 24
September 7	September 14	September 28
October 5	October 12	October 26
November 2	November 9	November 23
No meeting *	December 14	No meeting **

\* **Heritage Commission** meetings will not be held in May and December; due to special events.

\*\* **Design Review Subcommittee** will not meet on the 4<sup>th</sup> Tuesday in January, February or December unless multiple agenda items are brought forth for review.

*Each meeting is subject to change of location. The agenda will reflect the location for the current meeting.*

**Note:** COA applications and supporting information for Design Review Subcommittee meetings need to be submitted at least ten days prior to the meeting.

**Contact Person:** Christen Sundquist  
Historic Preservation Planner  
(847) 931-6004

HUMAN RELATIONS COMMISSION  
2021 MEETING SCHEDULE

All meetings are at 6:30 pm in the 2<sup>nd</sup> floor conference room, south tower, City Hall.

January 5, 2021

February 2, 2021

March 2, 2021

April 6, 2021

May 4, 2021

June 1, 2021

July 6, 2021

August 3, 2021

September 7, 2021

October 5, 2021

November 2, 2021

December 7, 2021

**2021 MEETING SCHEDULE**  
**ELGIN LIQUOR CONTROL COMMISSION**

January 13, 2021

February 10, 2021

March 10, 2021

April 14, 2021

May 12, 2021

June 9, 2021

July 14, 2021

August 11, 2021

September 8, 2021

October 13, 2021

November 3, 2021

December 1, 2021

The Elgin Liquor Control Commission holds its regular meetings in the 2<sup>nd</sup> Floor Conference Room, South Wing, of City Hall, 150 Dexter Court, Elgin, IL, 60120, at 4:30 p.m.

Contact Person: Kimberly Dewis  
City Clerk  
[dewis\\_k@cityofelgin.org](mailto:dewis_k@cityofelgin.org)  
847/931-5661



**Mayor**  
David J. Kaptain

**City Council**  
Corey D. Dixon  
Terry Gavin  
Baldemar Lopez  
Rosamaria Martinez  
Tish S. Powell  
Carol Rauschenberger  
Toby Shaw  
F. John Steffen

**City Manager**  
Richard G. Kozal

**2021 MEETING SCHEDULE  
PARKS AND RECREATION ADVISORY BOARD**

January 26  
March 23 <sup>(1)</sup>  
May 25  
July 27  
September 28  
November 30

The Parks and Recreation Advisory Board typically holds its regular meetings on the last Tuesday every other month at 6:00 p.m. in the Parks and Recreation Department Administration Office's conference room located on the second (top) level of The Centre of Elgin, 100 Symphony Way.

**(1) The March meeting is an exception. The March meeting is scheduled one week early (not last Tuesday of the month).**

Contact person: Maria Cumpata  
Parks and Recreation Department Director  
847-931-6129

**Planning & Zoning Commission**  
CITY OF ELGIN

**Meetings are held on the 1<sup>st</sup> Monday of each month at 7:00 P.M.**  
City Council Chambers - 2<sup>nd</sup> Floor North Tower  
150 Dexter Court, Elgin, IL 60120

**2021 Meeting Date**

January 4, 2021

February 1, 2021

March 1, 2021

April 5, 2021

May 3, 2021

June 7, 2021

July 12, 2021\*

August 2, 2021

September 13, 2021 \*

October 4, 2021

November 1, 2021

December 6, 2021

**Note 1:** Due to a holiday in July and September the meeting will be held on the 2<sup>nd</sup> Monday.

**Note 2:** Due Date: The city's receipt by the due date of a Development Application form, required attachments, application fee and deposit fees does not guarantee the petition will be heard on the corresponding meeting date.

Contact Person: Damir Latinovic, Senior Planner  
Latinovic\_d@cityofelgin.org  
(847) 931-5943

**ELGIN POLICE PENSION FUND**  
**151 Douglas Ave**  
**Elgin, IL 60120**

**December 2, 2020**

**The following are the 2021 quarterly meeting dates and times of the Elgin Police Pension Fund. The meetings will be held at the Elgin Law Enforcement Facility, 151 Douglas Avenue, Elgin, IL 60120 @ 12:30 p.m. in the North Lobby Community Room.**

**January 20, 2021**

**April 21, 2021**

**July 21, 2021**

**October 20, 2021**

**Contact Person: Thomas J. Quigley**  
**Clerk**  
**847-289-2744 office**  
**847-812-7399 cell**  
**Email: [quigley\\_t@cityofelgin.org](mailto:quigley_t@cityofelgin.org)**

# **ELGIN PROPERTY MAINTENANCE BOARD OF APPEALS**

## **2021 Meeting Schedule**

**Meetings are held on the 1<sup>st</sup> Tuesday of each month at 5:00 p.m.**

**ELGIN MUNICIPAL BUILDING  
COMMUNITY DEVELOPMENT CONFERENCE ROOM,  
1<sup>ST</sup> Floor, North Tower**

January 5

February 2

March 2

April 6

May 4

June 1

July 6

August 3

September 7

October 5

November 2

December 7

Contact Person: Cindy Walden (recording secretary)  
Walden\_c@cityofelgin.org  
(847) 931-6776



## **2021 MEETING SCHEDULE**

### **Elgin Retiree Health Insurance Trust**

February 1, 2021

May 3, 2021

August 2, 2021

November 1, 2021

The Elgin Retiree Health Insurance Trust holds its regular meetings in the 1<sup>st</sup> Floor Conference Room, South Wing, of City Hall at 9:00 a.m.

Contact Person: Gail Cohen  
Human Resources Director  
Cohen\_G@cityofelgin.org  
847/931-5607

# **Sustainability Commission**

## **2021 Meeting Dates**

January 12, 2021

February 9, 2021

Special Planning Meeting

Feb 20, 2021

March 9, 2021

April 13, 2021

May 11, 2021

June 8, 2021

July 13, 2021

Special Budget Meeting

July 24, 2021

August 10, 2021

September 14, 2021

October 12, 2021

November 9, 2021

December 14, 2021