

NOTICE OF SUSTAINABILITY COMMISSION MEETING



Meeting Minutes
Monday, October 4, 2023 • 6:00 p.m.
West Conference Room, Edward Schock Centre of Elgin,
100 Symphony Way, Elgin, IL 60120

A. Call to Order

Chairman Armstrong called the meeting to order at 6:02 p.m.

B. Roll Call

Members Present: Commissioners Tom Armstrong (Chair), Dan Brosier, Jeff Biss, and David Jurina.

CONFIRMED A QUORUM WAS NOT PRESENT.

Also Present: Staff Liaison Kristin Youngmeyer.

Absent: Commissioners Francisco Garcia, Sharene Gould Dulabaum, Jeff Biss, Katie Gronke, and Dekovia Livingston; and, Council Liaison Carol Rauschenberger.

C. Approval of Meeting Minutes

Approval of minutes was tabled until October 10th Meeting.

D. Public Comment

No public comments were submitted.

E. Discussion Items

1. Pumpkin Smash Compost Event

Sustainability analyst Youngmeyer confirmed that the second location for the 2023 event will be at the Elgin Sports Complex, at 709 Sports Way, Elgin, IL 60123. Youngmeyer will work with Superintendent of Parks and Rec, Greg Hulke, and Waste Management on set up at the event sites, register the event with SCARCE and Kane County, update marketing materials, reach out to volunteers, and get quotes of potential items to giveaway at the event. Commissioners discussed handing out education on how to start a compost at home. Chair Armstrong noted he would not be able to make the event.

2. Climate Action Plan Outline for RFP

Commissioner Jurina put together a proposal of items to be included in a Climate Action Plan RFP, Tom had reviewed the draft. The RFP was modeled after Oak Park's Climate Action Plan RFP. Commissioner Jurina highlighted a few lines in the draft to check data.

The drafted plan will be shared at the October Sustainability Commission meeting for members to review and give feedback by November.

3. Transportation and Active Mobility Plan

Commissioner Biss commented on the importance for bicyclist and pedestrians to be separated from motor traffic.

Chair Tom Armstrong drafted an Active Mobility Plan RFP, modeled after an RFP from Fort Collins, Colorado. He liked the document from Fort Collins, Colorado because there seemed to be a strong focus on equity. The draft was ready for final review and comment, and will share it at the regular Sustainability Commission meeting, to review and discuss. If there commission consensus, the intent is to then send the draft RFP onto staff for consideration.

F. Commissioner Comments, Reports, and Announcements

Commissioner Jurina suggested a commissioners could review and give feedback on the Sustainability page on the City website.

G. Adjourn

Chairman Armstrong adjourned the meeting at 7:30 p.m.

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