

## Proposed Meeting 4 Agenda

### Subcommittee on Recruitment, Hiring, Retention, Training, and Promotion

**Date: Tuesday, March 1, 2022**

**Time: 7:00- 8:30 pm**

#### Meeting Objectives:

- Review discussion from previous meeting
- Draft recommendations for recruitment, hiring, retention, training, and promotion processes

#### Discussion Agreements:

- Speak for yourself about what has heart and meaning
- Honor the agenda or modify by agreement
- Learn from and understand each other's perspective
- Be respectful, candid, and constructive
- Provide balance of speaking time
- Test assumptions by asking questions
- Explore innovative solutions based upon common interests
- Strive to resolve differences and seek common ground
- Discuss topics together rather than in isolation
- Limit side conversations and actively participate

#### Agenda

Time (CT)	Topic
7:00pm	<b>Call to Order, Roll Call, and Agenda Review</b>
7:02pm	<b>Review and Approve Meeting Minutes</b>
7:05pm	<b>Public Comment</b> <i>Any member of the public who wishes to address the task force may do so via Elgin City Hall</i>
7:10pm	<b>Recap Previous Meeting</b> <ul style="list-style-type: none"><li>● A summary of discussion highlights and action items from the previous meeting.</li></ul>
7:20pm	<b>Brainstorming Recommendations</b>
7:30pm	<b>Break (if needed)</b>
7:40pm	<b>Continue Brainstorming and Identifying Recommendations</b>
8:20 pm	<b>Wrap up &amp; Next Steps</b> <ul style="list-style-type: none"><li>● Identify subcommittee representative for full Task Force meeting</li></ul>

This meeting will be conducted via Zoom. The meeting video will be recorded and live streamed at [cityofelgin.org/taskforce](http://cityofelgin.org/taskforce).

**The Adjudication Room at City Hall, located at 150 Dexter Court, will be open for anyone interested in speaking during the public comment portion of the meeting.**

**All agendas, meeting minutes and meeting video recordings will be available on the City's website: [cityofelgin.org/taskforce](http://cityofelgin.org/taskforce).**

The City of Elgin is subject to the requirements of the Americans with Disabilities Act (ADA) of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact ADA coordinator, at 847-931-6076, or TTY/TDD 847-931-5616 promptly to allow the City of Elgin to make reasonable accommodations for those persons.