

## ELGIN HERITAGE COMMISSION

Tuesday, February 4, 2020  
7:00pm

City Council Chambers, 2<sup>nd</sup> Floor North Tower  
150 Dexter Court, Elgin, IL 60120

### AGENDA

- A. Call Meeting to Order and Roll Call
- B. Approval of Minutes
  - 1. January 7, 2020
- C. Recognize Persons Present
- D. Plaque Applications
  - None
- E. Old Business
  - 1. Reports from Neighborhood Groups on Heritage Related Activities
  - 2. 2020 Elgin Heritage Commission Goals
    - a. Historic Resources Survey (*no update*)
    - b. Spring-Douglas Historic District Walking Tour (*no update*)
    - c. Elgin Historic District and Landmark Design Guidelines (*discussion*)
- F. New Business
  - 1. Mayor's Awards Nominations due February 21, 2020
  - 2. "Our Old House" event – March 21, 2020
    - a. Volunteer(s) needed for joint table with Elgin History Museum and GPA for the "Our Old House" event at Sunderlage House, 1775 Vista Ln., Hoffman Estates on Saturday, March 21<sup>st</sup> from 10 am to noon.
- G. Other Business
- H. Adjournment

THE CITY OF ELGIN IS SUBJECT TO THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. INDIVIDUALS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO REQUIRED CERTAIN ACCOMMODATIONS IN ORDER TO ALLOW THEM TO OBSERVE AND/OR PARTICIPATE IN THIS MEETING, OR WHO HAVE QUESTIONS REGARDING THE ACCESSIBILITY OF THE MEETING OR THE FACILITIES, ARE REQUESTED TO CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT (847) 931-5620 {TDD (847) 931-5616} PROMPTLY TO ALLOW THE CITY OF ELGIN TO MAKE REASONABLE ACCOMMODATIONS FOR THOSE PERSONS.

City of Elgin  
**Elgin Heritage Commission**  
January 7, 2020

**Proposed Minutes**

- A.** The meeting of the Elgin Heritage Commission was called to order at 7:00 p.m. in the First Floor Conference Room – North Tower by Chairman John Wiedmeyer.
1. **Members Present:** Brian Anderson, Len Govednik, Rebecca Hunter, John Marston, John Regan, George Rowe, Scott Savel, Steve Thoren, and John Wiedmeyer
  2. **Members Absent:** None
  3. **City Staff Present:** Christen Sundquist, Historic Preservation Planner
- B. Approval of Minutes:**
1. A motion was made by Commissioner Rowe to approve the November 5, 2019 minutes with the following amendments, under E-1-C, change “re-proposed” to “re-purposed”. The motion was seconded by Commissioner Hunter. The motion passed 8-0-1 (Govednik abstained).
- C. Recognize Persons Present:** None
- D. Plaque applications:**
1. None
- E. Old Business**
1. Reports from Neighborhood Groups on Heritage Related Activities
    - a. None
  2. 2020 Elgin Heritage Commission Goals
    - a. Historic Resources Survey  
*No update.*
    - b. Elgin Historic District and Landmark Design Guidelines  
The Commission briefly went through minor changes to the design and content of the proposed new guidelines. They stated that the document should be sent to the Downtown Neighborhood Association, Gifford Park Association and NorthEast Neighborhood Association to allow for any additional comments. Staff stated that after the proposed guidelines have been reviewed by the neighborhood groups and interested parties then the Commission will give final review and approval at the February meeting. The guidelines will then go before City Council for final approval and adoption.

**F. New Business**

1. 2019 Budget Wrap Up Report; 2020 Projections
  - a. Staff gave an overview of where the Commission ended with their 2019 budget. She noted that around \$700 was placed as a down payment for the 2020 Mayor's Awards venue.
2. Building Codes and Historic Preservation Workshop, Plainfield, IL
  - a. The Commission was given an educational opportunity to join the Plainfield's Historic Preservation Commission on a workshop on building codes and preservation.

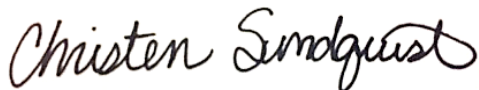
**G. Other Business**

1. Commissioner Thoren noted that he recently did an interior tour of the rehabilitation of 706 Douglas Avenue. He stated that the owners, Paul and Jean Bednar, have done an extraordinary amount of work to rehab not only the exterior but the interior as well.
2. Staff noted to the Commissioners that she will be announcing that she will be accepting Mayor's Awards nominations and Preservation Month events at the end of the week with deadlines at the end of February and March.

**H. Adjournment**

A motion was made by Commissioner Thoren to adjourn the meeting. The motion was seconded by Commissioner Marston and passed unanimously. The meeting was adjourned at 8:36 p.m.

Respectfully submitted,



Christen Sundquist, Historic Preservation Planner  
Community Development Department

Approved: