



Agenda * Tuesday September 10, 2019 * 6:00 p.m.
The Edward Schock Centre of Elgin
West Conference Room
100 Symphony Way, Elgin, IL 60120

A. Call to Order (chairperson)

B. Roll Call (staff liaison)

Chairperson Agesen, Commissioners Anderson, Armstrong, Biss, Kroiss, Miko

C. Approval of Previous Meeting's Minutes

No minutes to review.

D. Public Comment

Councilman Steffen, Robin Migalla

E. Elgin LED Conversion Project

Aaron Neal, Public Services Superintendent, provided an overview of the project to convert the City's streetlight infrastructure to light emitting diode (LED) technology. Staff anticipates converting the over 6,000 pieces of streetlighting infrastructure to LEDs by the end of 2020. The project will result in significant cost savings to the City in the form of lower monthly bills and Com Ed rebates.

F. Work Group Updates

- *Transportation & Mobility Work Group* – Armstrong will prepare a report for the November meeting.
- *Green Infrastructure Work Group* – Armstrong and Kenney will prepare a report for the November meeting.
- *Future Search Work Group* – Anderson recommended the creation of a Future Search Work Group. Armstrong made a motion, seconded by Kroiss, to create the work group. The motion passed.
- *Asset Mapping Work Group* – Kroiss will showcase some of the work completed to date.
- *Waste Work Group* – Agesen reported that the next meeting is scheduled for September 23rd. The group will set initial goals, market the upcoming pumpkin recycling event, and work with the City to market services contracted with Waste Management.
- *Water Work Group* – Miko reported the "Clean Our Fox River Day" is planned for September 23rd.
- *Elgin Earth Month 2020* – Anderson reported that the committee will meet on September 24th. Looking for chairs to lead various sub-committees and more

volunteers generally. Aagesen asked for a job description for the event chair/co-chairs.

- Solar Work Group 2.0 – Anderson reported that the work group will meet on September 26th.

G. Chair Announcements

Aagesen requested that commissioners do the following in advance of the October meeting:

- Review ordinance changes and provide feedback.
- Review bylaw samples from previous task list.
- Provide Anderson with feedback and recommendations regarding the position of social media manager.
- Provide Anderson with posts and links to distribute via social media.
- The Fox Valley Sustainability Network will host a workshop on regulating or banning the use of single-use plastic bags on September 25th.

H. Discussion Items

- Budget Update/Review – Miko provided an overview of the status of the 2019 budget and that proposed for 2020. There is \$703.78 unallocated in the 2019 budget. The 2020 budget is \$25,318, including funds in escrow.
- McMullen agreed to chair the Sustainability Awards event if a co-chair can be found. Chairperson Aagesen recommended holding the awards program in the Fall of 2020.
- The Commission discussed the proposed grant program. Aagesen recommended creating a sub-committee to craft a program and bring it back to the full Commission for consideration.

I. Old Business

- Aagesen noted that the City is reviewing its social media policy.
- Social Media Calendar – Anderson shared a calendar showing how posts will be rolled out based on work group general topic areas. Commissioners are to provide Anderson with posts, including any links, in advance of the slotted month for their work group.
- Anderson will create a job description for the Earth Month Chair. Several individuals were suggested as possible chairs.

J. Announcements

K. Adjourn