

ELGIN HERITAGE COMMISSION

Tuesday, April 2, 2019
7:00pm

City Council Chambers, 2nd Floor North Tower
150 Dexter Court, Elgin, IL 60120

AGENDA

- A. Call Meeting to Order and Roll Call
- B. Approval of Minutes
 - 1. February 19, 2019
- C. Recognize Persons Present
- D. Plaque Applications
 - None
- E. Old Business
 - 1. Reports from Neighborhood Groups on Heritage Related Activities
 - 2. 2019 Elgin Heritage Commission Goals (no updates received for discussion)
 - a. Historic Resources Survey
 - b. Elgin Historic District and Landmark Design Guidelines
 - c. Update to requirements for Heritage and Sears Plaque applications
 - d. Creation of walking/bike tour
 - 3. Mayor's Awards and Preservation Month Planning
 - a. Invitations being mailed out / RSVP's needed from by, commissioners, staff and general public (due to limited)
 - b. Day of Planning
 - c. Poem reading of the heritage of Elgin, or the beauty of old buildings, or related topic
- F. New Business
 - None
- G. Other Business
- H. Adjournment

THE CITY OF ELGIN IS SUBJECT TO THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. INDIVIDUALS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO REQUIRED CERTAIN ACCOMMODATIONS IN ORDER TO ALLOW THEM TO OBSERVE AND/OR PARTICIPATE IN THIS MEETING, OR WHO HAVE QUESTIONS REGARDING THE ACCESSIBILITY OF THE MEETING OR THE FACILITIES, ARE REQUESTED TO CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT (847) 931-5620 {TDD (847) 931-5616} PROMPTLY TO ALLOW THE CITY OF ELGIN TO MAKE REASONABLE ACCOMMODATIONS FOR THOSE PERSONS.

City of Elgin
Elgin Heritage Commission
February 19, 2019

Proposed Minutes

A. The meeting of the Elgin Heritage Commission was called to order at 7:00 p.m. in the City Council Chambers by Chairman John Wiedmeyer.

1. **Members Present:** Brian Anderson, John Marston, Scott Savel, Judith Van Dusen and John Wiedmeyer
2. **Members Absent:** Tom Krebsbach, George Rowe and Steve Thoren
3. **City Staff Present:** Cindy Walden, Denise Momodu, Dave Waden

B. Approval of Minutes:

A motion was made by Commissioner Anderson to approve the January 8, 2019, minutes with the following amendment: Adjournment: seconded by Commissioner "Van Dusen".

The motion was seconded by Commissioner Savel.

The motion passed unanimously.

C. Recognize Persons Present: Holly Mack

D. Plaque applications:

None

E. Old Business

1. Reports from Neighborhood Groups on Heritage Related Activities
None
2. Mayor's Awards and Preservation Month Planning
 - a. Nomination Review – 8 nominations had been submitted to the Commission for consideration of a Mayor's Award. Each of the nominations were discussed by the Commission based on the criteria for selection with the following individual action of the Commission:
 - i. *Michael Zimmer.*
For innovative and technological advancements used to enhance and acknowledge preservative projects.
A motion was made by Commissioner Anderson to recommend the nomination for a general Mayor's Award.
The motion was seconded by Commissioner Van Dusen.
The motion passed 5-0.

- ii. *Spillane and Sons, City of Elgin and KCOCR*
Creative infill of vacant lots and restoration of existing house (273-279 N Spring)
A motion was made by Commissioner Savel to recommend the nomination for a general Mayor's Award.
The motion was seconded by Commissioner Anderson.
The motion passed 4-0 (Wiedmeyer abstained).
- iii. Artisan Award nomination (name withheld for surprise to nominee)
Various detailed and integrate work completed within the historic districts.
A motion was made by Commissioner Marston to recommend the nomination for a Artistic Mayor's Award.
The motion was seconded by Commissioner Van Dusen.
The motion passed 4-0 (Savel abstained).
- iv. Andrew Cuming and Carlos Riveria
Restoration projects at 225-229 E Chicago St and 80 N Grove Ave. Note: no façade grant funds were used for these projects.
A motion was made by Commissioner Anderson to recommend the nomination for a general Mayor's Award.
The motion was seconded by Commissioner Marston.
The motion passed 4-0 (Wiedmeyer abstained).
- v. Elgin History Museum
Dairies to Prairies documentary and exhibit.
A motion was made by Commissioner Anderson to recommend the nomination for a general Mayor's Award.
The motion was seconded by Commissioner Savel.
The motion passed 4-0 (Marston abstained).
- vi. BRAVO Magazine, published by Marquee Media
Devotion of considerable space to inform the public of various historical, cultural and environmental preservation.
A motion was made by Commissioner Marston to recommend the nomination for a general Mayor's Award.
The motion was seconded by Commissioner Anderson.
The motion passed 5-0.
- vii. Josh Martin
Various projects throughout Elgin.
A motion was made by Commissioner Savel to recommend the nomination for various categories of Mayor's Awards.
The motion was seconded by Commissioner Anderson.
The motion failed 5-0.
- viii. Iglesia de Principe De Paz Church, 263 DuPage St
Extraordinary interior rehabilitation of the 1892 First Universalist Church.
A motion was made by Commissioner Savel to recommend the nomination for a Jensen Award.

The motion was seconded by Commissioner Van Dusen.
The motion passed 4-0 (Wiedmeyer abstained).

- b. Summary of walkthrough of event space
 - 1) Seating for approximately 310 persons in sanctuary. Occupancy load is 360 for the building. RSVP's to event will probably be critical.
 - 2) Door on north side of building will be used for access into the building, to ensure occupancy load is not exceeded.
 - 3) Sound system and two large screen tv's are available for use in the sanctuary.
 - 4) Two podiums available for use.
 - 5) Kitchen prep area is plentiful for the caterer.
 - 6) Food/buffet area is small, but manageable (appx.20'x16'). Church officials to determine if food/drink will be allowed into the sanctuary.
 - 7) Bathrooms are being renovated in March/April.
 - 8) Staff will have access on both Monday and Tuesday for setup.
 - 9) Cindy is working with other city staff members for assistance with pedestrian crossing of Villa Street, ADA parking, garbage totes and possible easy up canopies for across the city sidewalks.
 - 10) Request for budget approval of up to \$300.00 for clean up services at the church (if needed) after the Mayor's award event (example: carpet cleaning).

A motion was made by Commissioner Savel to recommend the nomination for a Jensen Award.

The motion was seconded by Commissioner Marston.

The motion passed 5-0

- c. Plaques to be Made
 - 1) 345 Vincent Place - Done

F. New Business

- 1. Jennifer Fukala of the Downtown Neighborhood Association (DNA) – Discussed various 2019 Goals of the DNA. Jennifer is a part of the Design Committee.

G. Other Business

- 1. Commission members who have “termed out” will be acknowledged at the city council meeting being held on March 20th. All are welcome to attend.
- 2. Staff reminded the Commission to promptly respond if they can or cannot attend upcoming meetings, no later than the Monday before, so staff knows if a quorum will be met or if the meeting needs to be canceled due to no quorum.
- 3. RSVP's of Mayor's Awards is important. Asked commissioners to remind anyone who is attending the event to contact the city with their information (name of attendees).

4. Suggestion was made by C. Walden for future consideration of a “stain glass” tour of the churches within Elgin.

H. Adjournment

A motion was made by Commissioner Savel to adjourn the meeting. The motion was seconded by Commissioner Marston and passed unanimously. The meeting was adjourned at 8:56 p.m.

Respectfully submitted,

Cindy Walden,
Interim secretary for the commission

Approved: