



Special Commission Meeting  
Minutes • Tuesday, January 15, 2019 • 6:00 p.m.  
First Floor South Conference Room, City Hall  
Robert Gilliam Municipal Complex  
150 Dexter Court, Elgin, IL 60120

**A. Welcome & Objectives of the Special Meeting (chairperson)**

**B. 2019 Individual Engagement Plans (chairperson)**

***Share individual engagement plans for the 2019 calendar year.***

Each commissioner shared their revised individual engagement plans outlining their focus for 2019. Anderson will continue focusing on the solar work group and Earth Day planning committee. There are also several areas under the Healthy Living and Community Education goals he wants to focus on, sharing educational information and working with groups like Mighty Acorns and Friends of the Fox on developing lasting organizational strategies. Miko is looking to grow the water work group and find initiatives they can help implement. Kroiss will focus on developing an asset map and several layers that relate to sustainability in Elgin. Perryman's passion is water and she also plans to stay involved with the solar work group. She will focus on how to help connect education to all the initiatives the commission is working on.

**C. Annual Report (chairperson)**

***Outline annual report and assign tasks to complete for February.***

Reviewed annual reports from various sustainability commissions. Commissioners discussed various aspects they liked from each to be included such as duties, a summary of the plan, member information, a recap/timeline of the last year's achievements. Chairperson Aagesen will provide a draft of the report based on feedback to the commission via email.

**D. Sustainability Action Plan (Commissioner Anderson)**

***Discuss planning models and set dates to take actions.***

Commissioner Anderson provided a presentation that covered questions for the commission to think about, like what does the next plan look like, how can we develop it, and how and when do we start. He shared different planning models, how the original plan was developed, why a new/updated plan is necessary, and

recommendations on how to move forward. The commission is to think about the presentation and discuss more at the February meeting.

**E. Adjourn (chairperson)**

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