



Minutes • Tuesday, December 11, 2018 • 6:00 p.m.
Robert Gilliam Municipal Complex, City Hall
Second Floor South Conference Room
150 Dexter Court, Elgin, IL 60120

A. Call to order (chairperson)

B. Roll Call (staff liaison)

Chairperson Agesen and Commissioners Anderson, Corie, Kroiss and Perryman present.

C. Approval of previous meeting's minutes

November 2018 meeting minutes were approved.

D. Other persons present

John Zwada, TJ Agesen, and Robin Migalla present. Ms. Migalla invited all to the December 17 Elgin Green Groups 350 meeting.

E. Working Groups and Task-Related updates

Provide updates and discuss goals related to Individual Commissioner Engagement Plans.

Commissioners provided their updates in advance via email, distributed by the liaison. Any questions or follow-up can also be emailed to the liaison or directly to the commissioner. Mighty Acorns Giving Tuesday initiative is still about \$185 short of its goal. A \$325 gift from the Elgin Garden Club was recently added. It's not too late to give.

F. Discussion Items

1. Budget Resolution

Vote on adoption of budget resolution and appoint treasurer for 2019 fiscal year.

The budget resolution was passed unanimously.

2. Friends of the Fox

Vote on whether or not to provide funding requested to 2018 programs.

Liaison provided an email update that the water department has provided FOFR payment for the 2018 programming. Agesen suggested the commission create a scorecard or checklist of criteria for funding requests. Liaison will send criteria used for former neighborhood improvement grants that were issued by the commission. Liaison will also send scorecards that the Cultural Arts Commission uses for its grants.

3. 2018 Budget allocations

Determine any allocations for remaining 2018 funds.

To make the award event more affordable, the group may want to move to a weeknight and combine the event one of the desired speakers. Rather than a meal, the event could just have appetizers and a small reception, before a speaker and award presentation. The group is considering April 15 or 16, 2019. The group provided their top three initiatives, with most desired first, to be funded with 2018 funds

-Commissioner Perryman's included 1) Responsive Mailer, 2) "Normal is Over," and 3) Xiuthezcatl Martinez.

-Chairperson Agesen's included 1) "Normal is Over," 2) Xiuthezcatl Martinez, and 3) Responsive Mailer with Spartan event as a close 4th.

-Commissioner Kroiss' included 1) "Normal is Over," 2) Xiuthezcatl Martinez, and 3) Responsive Mailer.

-Commissioner Anderson's included 1) Responsive Mailing, 2) Xiuthezcatl Martinez, and 3) "Normal is Over \$800."

-Commissioner Corey's included 1) "Normal is Over," 2) Responsive Mailer, and 3) Xiuthezcatl Martinez.

Chairperson Agesen motioned to allocate remaining 2018 funds as follows: 1) \$700 remaining in Mighty Acorns money allocated in the 2018 for a total of \$1995.50 in the Mighty Acorns line item. The fall invoice is expected to be \$1610, so the remaining \$385.50 will be carried over in 2019 to be applied to winter invoice for programming that still occurred in 2018. \$7500 will be allocated to Speakers Bureau to secure Xiuthezcatl Martinez, and the remaining \$4117.75 will be attributed to the Responsive Mailroom initiative. The motion passed unanimously. The other three funding requests will be tabled until the January meeting.

4. Sustainability Award ~~Brunch~~ event

Discuss structure, date and other details.

The commission discussed how to scale back on the meal portion of the event but also make it special. Dinner was preferred over brunch. Commissioner Anderson inquired what the documentary audience is. The event can be focused on awards and potentially announcing projects being funded for the year. Audience could be built similar to YWCA Leader Luncheon event, with nominees attending. The event can also recognize those who have been awarded in the past. Commissioner Corey suggested having some visual component for each nominee. Liaison will help push a call for nominations online. Event location options include the event center at ECC, the Heritage Ballroom at the Edward Schock Centre of Elgin, and the Grand Victoria Casino. More time will be allocated to this topic on the January agenda. Anderson requested cost options for each location be available at the next meeting.

5. 2019 Budget

Review proposed 2019 budget and prepare any final changes for adoption at January meeting.

There were no changes to the proposed 2019 budget. City Council is expected to pass the proposed budget on December 19, and no changes have been recommended to the commission budget. A motion was made to appoint Bryan Miko as treasurer for 2019. The motion passed.

G. Old Business

1. Ordinance Amendments Addressing Urban Farming/Gardening and Native Plants

Liaison to provide status update.

Liaison has no update since the last meeting.

2. January Special Meeting

Determine date and content of meeting.

All are to complete Doodle Poll for January special meeting date.

H. Commissioner comments/announcements

Anderson updated the group that Christina Uzzo from Citizens Utility Board (CUB) confirmed that her proposal to MREA for a Solarize community group buy purchase program for Kane County has been accepted. Ms. Uzzo will be invited to January meeting for further discussion. She is requesting the City endorse the program and participate by means of sharing information.

I. Adjourn