



Minutes • Tuesday, November 13, 2018 • 6:00 p.m.
Robert Gilliam Municipal Complex, City Hall
Second Floor South Conference Room
150 Dexter Court, Elgin, IL 60120

A. Call to order (chairperson)

B. Roll Call (staff liaison)

C. Approval of previous meeting's minutes

D. Other persons present

John Zawada, Abby (ECC Student), Robin Migalla, David Segel

Ms. Migalla noted that the City's contract with Waste Management ends in 2019 and she would like the commission to be very involved the project. Ms. Migalla also shared she is leading a presentation "Talking Trash" at the library on Wednesday.

E. Working Groups and Task-Related updates

Provide updates and discuss goals related to Individual Commissioner Engagement Plans.

-Commissioner Miko said the first Water Working Group meeting is set for December 20.

-Commissioner Kroiss and Anderson met with Dan Rich last week. They learned what fields and data they can work with on the City's Salesforce platform when working on the asset mapping initiative.

-Chairperson Agesen and the liaison met to discuss the no straw initiative. They will assemble a press release, and try to get 3-5 restaurants to sign on with a pledge. The goal is to have businesses sign on by the end of November and start implementation in December. Commissioner Perryman suggested U46 students partner as they have a similar event in February.

-Commissioner Anderson provided his minutes from the first Earth Day planning committee meeting. Last night, the Solar Work Group met for the second time. Edith from the Metropolitan Mayors Caucus (MMC), as well as Kiko Mari discussed the SolSmart program and recapped the cohort's welcome meeting. They also discussed the Community Solar Clearinghouse Solutions Program (CS²). The city provides its electric bills, which are then sorted through and looked at for opportunities to save energy with community solar RECs.

Commissioner Anderson has also been busy working on a funding plan for the Mighty Acorns programming in Elgin, with a major focus on raising money with Giving Tuesday. The plan has three different strategies. One is focused at parents of Hillcrest Elementary students. A second is a direct mail campaign to 400-450 people in the 60123 zip code with a high propensity of giving. Those being mailed campaign pieces also have a history of giving to green causes. Anderson noted that response rates on direct mail are low, typically 0.5-3%, so he doesn't anticipate a large response. The third leg is the entire online giving strategy, which has kicked off on the City of Elgin's Sustainability Facebook page. He provided the mail materials and asked other commissioners to consider supporting the cause through donations, sharing of information, or both.

-Commissioner Corie met with the liaison to discuss electric aggregation opportunities and will report back more in December once she has reviewed materials provided in addition to research.

F. Discussion Items

1. Meeting Procedures

Vote on adoption of meeting procedure changes proposed in 2017.

Chairperson Agesen motioned to adopt the procedural standards and the motion passed unanimously.

2. Budget Resolution

Vote on adoption of budget resolution.

Commissioners Miko and Anderson will be meeting separately to iron out the statement in question. The item was tabled until the December meeting.

3. Fox Valley Sustainability Network Sponsorship for 2019

Vote on sponsorship and level for 2019.

Commissioner Anderson suggested the commission support the network with the highest sponsorship level of \$5000 for 2019 and see what value can be attained from it. If the commission does not, after 2019, find the sponsorship valuable, it can reevaluate going forward. The 2019 sponsorship would be paid for with 2018 funds. Anderson motioned for the commission support the Fox Valley Sustainability Network at the Regional Community Sponsor level. The motion passed 5 to 1.

4. 2018 Budget allocations

Determine any allocations for remaining 2018 funds.

With an estimated \$7,000 unallocated, the commission will send liaison ideas for spending 2018 funds in the next two weeks. Liaison will meet with treasurer to finalize actual numbers and then send budget spreadsheet to the commission next week.

5. Sustainability Award Brunch event on May 18, 2019

Discuss structure, date and other details like beneficiaries.

The liaison will reach out to the ballroom and determine the cost for a brunch event in May.

Chairperson Agesen requested the commission consider how funds raised from the event would be allocated for a decision to be made at a later date.

6. 2019 Budget

Review proposed 2019 budget and prepare any final changes for adoption at December meeting.

Commissioner Miko will meet with liaison next week and will circulate the budget, both 2018 finalized and 2019 proposed. The commission will vote on a proposed 2019 budget in December. A 2019 final budget can be adopted in January 2019.

7. 2019 Meeting Schedule

Adopt 2019 regular meeting schedule and determine special meeting dates.

All regular meeting dates will remain. Chairperson Agesen will send out a Doodle poll for a January special meeting date. Liaison will email the commission the 2019 regular meeting schedule.

G. Old Business

1. Ordinance Amendments Addressing Urban Farming/Gardening and Native Plants

Liaison to provide status update.

Liaison updated the commission that Kiko Mari met with staff from both code compliance and planning and will be working to make further revisions to the proposal. Staff will then draft and ordinance and share the commission prior to moving forward to city council.

H. Commissioner comments/announcements

I. Adjourn