



City of Elgin
Planning and Development Commission
**INTERESTED PARTY
APPEARANCE FORM**

The City of Elgin Planning and Development Commission's Rules of Order recognize any property owner within the 250-foot notice area of a petition and any person with a special interest in a petition beyond that of the general public as being an "interested party" during the Commission's public hearing on the petition. An interested party may testify and cross-examine witnesses, and may similarly be subject to cross-examination by the petitioner and other interested parties during the public hearing in accordance with the Commission's Rules.

An interested party is required to complete and file this appearance form with the Commission before the commencement of the first public hearing on the petition and must testify under oath. An interested party that has failed to complete and file an appearance form with the Commission before the commencement of the first public hearing on the petition must obtain leave from the chairperson to provide testimony, present witnesses or cross-examine witnesses during the public hearing. The chairperson may grant an interested party leave to provide testimony, present witnesses, cross-examine witnesses, or both as an interested party when good cause is shown for the interested party's failure to properly complete and file an appearance with the Commission in accordance with the Rules.

NAME: _____

ADDRESS: _____

STATEMENT OF FACTS ESTABLISHING BASES FOR RECOGNITION AS INTERESTED PARTY DURING THE PUBLIC HEARING:

The reverse side of this appearance form must be completed and signed before the signatory will be considered by the Commission for recognition as an interested party during the public hearing on the petition.



